

**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Planning enforcement plan
Decision-maker	Cabinet Member for Regeneration and New Homes
Earliest date when decision can be taken	13 December 2016
Key decision – Yes/No?	No
Date published on forward plan	N/A
Date sent to cabinet member	7 December 2016
Recommendation	<p>That the Cabinet Member for Regeneration and New Homes:</p> <ol style="list-style-type: none"> 1. Notes the Planning Enforcement Plan which sets priorities for action against unauthorised development and provides information for those affected by investigations. 2. Agrees to publicise the Planning Enforcement Plan on the council website. 3. Authorises the use of Fixed Penalty Notices in respect of unauthorised advertisements in the borough.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Simon Bevan, Director of Planning
Report author (Name and job title)	Alison Brittain, Team Manager, Enforcement
Contact Number	020 7525 5427

PART B

(Cabinet member to complete this section)

DECISION(S)

AS in report

REASONS FOR DECISION

As in report.

**ALTERNATIVE OPTIONS
CONSIDERED**

None.

REPRESENTATIONS RECEIVED

None.

ADDITIONAL ADVICE RECEIVED

None.

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed 

Dated

14/12/2016

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

